

**Superintendent's Letter
September 5, 2012**

Wilson School District Strategic Vision Planks
WSD Vision Plank 1 – Improve upon or expand Wilson's portfolio to advance student success.
WSD Vision Plank 2 – Grow Wilson regionally or nationally.
WSD Vision Plank 3 – Increase organizational agility and capacity.
WSD Vision Plank 4 – Creative development of existing and new infrastructure.
WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.
WSD Vision Plank 6 – Control for fiscal accountability.

Among the actions taken by the Board at its meeting on September 4th were the following:

WILSON GOOD NEWS – Carol Reid

Thanks to the work of teacher Kathy Focht, Wilson High School has been asked to join the University of Pennsylvania's Wharton School of Business, Knowledge@Wharton High School Global Leaders Network (KWHs).

Five former Wilson Students auditioned and were chosen for the PSU Blue Band

The Wilson football team is collecting donations of food to support the Wilson Area Food Bank.

Collection bins will be available at every home game

Xin Hui Ling, our Chinese Scholar for this school year, has arrived.

Wilson has five National Merit Scholars.

APPROVAL OF MINUTES – August 20, 2012 (Motion Carried)

APPROVAL OF MINUTES – August 29, 2012 (Motion Carried)

1.0 TREASURER'S REPORT/INVESTMENT REPORT/GENERAL FUND FINANCIAL REPORTS (No items)

2.0 PAYMENT OF BILLS: (Motion Carried)

General Fund 2011-12	\$ 68,244.84
General Fund 2012-13	\$ 834,150.94

3.0 FINANCIAL REPORTS: (No items)

4.0 Ratification/Approval of the following (No items)

5.0 Superintendent's Report (Motion Carried)

5.1 Retirement

Catherine Askey, Child Care, effective 8/27/12, 25 years with Wilson

5.2 Resignation

Hermen Acevedo, Substitute Bus Driver, effective 8/15/12

Jennifer Bender, School Psychologist, effective 10/25/12

Lori Bohn, Breakfast Monitorial Aide, effective 8/27/12

Laura Ellis, LTS, High School Special Ed, effective 8/21/12

Patrick Bachman, Boys Soccer Coach, effective 9/6/12 (military deployment)

5.3 Unpaid Leave

Ellen Chen, Guidance Counselor, Green Valley Elementary, ½ day, 11/21/12

5.4 Sabbatical Requests

Joan Stauffer, Guidance, Cornwall Terrace, medical sabbatical beginning 11/12/12
 Melissa Harris, West Middle School, professional sabbatical for the 2nd semester of 2012-13 school year

5.5 Support Staff

Kelly Bordner, Teacher Assistant – 1st Grade, Cornwall Terrace Elementary, \$10.76/hr, 9 hours/week (30 weeks/year), effective 8/27/12
 Sonia Dussinger, School Bus Aide, \$9.43/hr, 24 hours/week, effective 8/27/12
 Leon Gibbs, Jr., School Van Driver, \$12.08/hr, 23 hours/week, effective 8/27/12
 Kristi McCulley, Special Ed IA, Whitfield, \$11.40/hr, 25 hours/week, effective 9/4/12
 Larissa Ott, Building Technology Assistant, Cornwall Terrace Elementary, \$11.40/hr, 20 hours/week, effective 8/27/12
 Emily Patton, Monitorial Aide, Whitfield, \$9.43/hr, 8 hours/week, effective 8/27/12
 Jane Pfennig, Monitorial Aide, Shiloh Hills, no change in rate, 4.5 hours/week, effective 8/27/12
 Jill Riccitelli, Monitorial Aide, Whitfield, no change in rate, 3 hours/week, effective 8/27/12
 Randy Steffy, Study Hall Monitor, Wilson West, 20.5 hours/week, effective 8/27/12
 Marie Storm, Special Ed IA, Whitfield, 25 hours/week, \$11.40/hr, effective 8/27/12
 Lisa Weiser, Special Ed IA, Whitfield, 29.5 hours/week, \$11.75/hr, effective 8/27/12
 Juli Winkler, Substitute Special Ed IA, \$11.40/hr, effective 9/4/12
 Susan Ritter, Southern MS Camp Nurse, no change in rate, effective 10/1 -10/5/12 (replaces Sue Templin who was previously approved and unable to attend).

5.6 Change of Status

Rita Behrenshausen, Building Technology Assistant, Green Valley Elementary, to Library Technical Assistant, Shiloh Hills, \$12.08/hr, effective 9/17/12
 Lynn Berg, Substitute Bus Driver, to Bus Driver, \$13.01/hr, 22.5 hours/week, effective 8/27/12
 Eileen Bourey, part-time Custodian, Berkshire Heights, to Custodian, 2nd shift, High School, no change in rate, effective 8/24/12
 Joann Dwyer, Bus Driver to Substitute Bus Driver, \$12.82/hr, effective 8/3/12
 Nicole Rowe, LTS Guidance Counselor, Cornwall Terrace to LTS Guidance Counselor, Cornwall Terrace Elementary, M, CY 1.5, effective 8/21/12
 Lauren Stallone, Special Ed IA, Southern MS, from 25 hours/week to 29.5 hours/week, no change in rate, effective 8/27/12
 Laura Shepler, from Assistant High School Principal, to Supervisor of Gifted and Talented Students, no change in rate, effective 8/27/12.
 Christopher Trickett, from Technology Education Teacher/Chairperson to Teacher on Assignment, High School Administration, no change in rate, (\$72,631) Act 93 benefits, effective 9/5/12.

5.7 Teacher Mentor for the 12-13 School Year - \$700 per year

Lynda Vitalo for Sarah Morrissey

5.8 Hourly Professional Hires

Samantha Simcox, Tutor, Shiloh Hills, 17 hours/week, \$15.73/hr, effective 8/27/12
Christy Yousaitis, Hourly Teacher, Whitfield, 17 hours/week, \$19.22/hr, effective 8/27/12

5.9 Professional Hires

Melissa Hollawell

Education

Bachelor's, Elementary Education, Millersville University, May 2011
Biology Major, Drexel University

Experience

Student Teacher, Downingtown Middle School (March-May 2011) and Spring-Ford - Providence Elementary (January-March 2011)
AP Studies, ELANCO School District (November-December 2010)

Degree, Credit Year, Salary

B, CY1, \$41,168/yr

Assignment

Science Teacher, Southern Middle School, TPE, effective 8/22/12 (replacing Rick Tothero who resigned)

Caitlin McGregor

Education

Bachelor's, Elementary Education, Iona College, May 2012

Experience

Student Teacher, Grimes Elementary School, September 2011-May 2012

Degree, Credit Year, Salary

B, CY1, \$41,168/yr

Assignment

1st Grade Teacher, Cornwall Terrace Elementary, LTS (replacing Kim Sanders who is on a full-year sabbatical)

Joshua Smith

Education

Bachelor's, Secondary Education, Kutztown University, May 2012

Experience

Student Teacher at Fleetwood Middle School (March-April 2012) and at Wyomissing Jr. High School (February-March 2012)
21st Century Afterschool Program, Reading Intermediate High School

Degree, Credit Year, Salary

B, CY 1, \$41,168/yr

Assignment

Social Studies Teacher, High School, LTS (1st semester)

Samantha Scannell

Bachelor's, Secondary Education, English 7-12, Slippery Rock University, May 2010

Experience

LTS English Teacher, Valley Grove School District, 2011-12 school year

LTS English Teacher, Franklin Area School District, February-June 2011

Degree, Credit Year, Salary

B, CY 1, \$41,168/yr

Assignment

English Teacher, High School, LTS (1st semester maternity leaves of Deb Fritz and Joanna Flanagan)

5.10 Salary Increases for Credits Earned in accordance with the Collective Bargaining Agreement, all advances effective 8/21/12

Dianna Accordino	B+24 to Masters
Leslie Aizkalns	B to B+12
Gina Angelotti	B+18 to B+24
Brandie Arnold	M+45 to Doctorate
Nicole Aument	B to B+18
Vanessa Bauer	B+24 to Masters
Lisa Bednar	M to M+12
Melody Burkhart	B+18 to B+24
Heather Campbell	M+24 to M+30
Michelle Campbell	M+6 to M+12
Jennifer Caputo	B+24 to Masters
Jessica Chrusch	B+18 to Masters
Tina Clarke- Ipsen	M+6 to M+12
Colleen Cumello	B+12 to B+24
Nichole Cyran	B+12 to B+24
Dean Damiani	M+6 to M+12
Jena Damiani	M+12 to M+18
Kathleen DeJulio	B to B+12
Tara Dusko	M to M+6
Justin Flamini	B to B+12
Christina Foehl	M+30 to M+45
Lisa Gallagher	B to B+18
Claire Gibney	M+6 to M+12
Jessica Gribbin	B+12 to B+18
Katrina Harman	M+12 to M+24
Theresa Himmelberger	M+12 to M+18
Melissa Hoebee	B to B+12
Stephanie Horton	B to B+12

Thomas Houck	M+12 to M+18
Kimberly Huey	B+24 to Masters
Jennifer Hunsberger	M+12 to M+30
Sara Kahl	B to B+12
Dan Kaufmann	M+6 to M+18
Deborah Kerschner	B+24 to Masters
Jenna Knechtle	B+24 to Masters
Chelsea Koch	M to M+6
Kelly Kuhn	B to B+12
Lindsay Kriebel	B to B+12
Monica Lawrence	B to B+12
Michelle Lecatsas	M+18 to M+24
Susan Lecatsas	B to B+12
Grace Lee	M+6 to M+12
Jessica Lewars	B+24 to Masters
Joseph Lucas	M+45 to Doctorate
Christopher Matt	M+6 to M+12
Jesse McBride	B to B+18
Sara McMonigle	B+24 to Masters
Lindsay Mehalick	M to M+12
Marci Miller	M+12 to M+18
Karin Mohr	B+12 to B+24
Carolyn Ochotny	B+24 to Masters
Mallory Olsheski	B to B+12
Sabrina Kennedy	B+18 to B+24
David Peshler	M to M+6
Linda Reed	M+18 to M+24
Dana Rosenberger	B to B+18
Jennifer Rupert	B to B+12
Kristen Schrenk	B+12 to B+18
Janet Sharp	B+24 to Masters
Ashley Smith	B to B+12
Allison Spangler	B+18 to Masters
Krista Steffy	M+18 to M+24
Jonathan Stenger	M+6 to M+12
Heather Stonefelt	B+24 to Masters
Allie Swope	B+18 to B+24
Emily Volence	B+24 to Masters
Ashley White	M to M+12
Kim Wilson	M+24 to M+30
Jayne Worrell	M to M+6

5.11 Certified Substitute Teachers – Elementary & Secondary – effective 9/5/12

Andrea Clark
 Frances Davies
 Ross Heebner
 Kristin Homan
 Jamie Latshaw
 Amy Oestreich
 Samantha Simcox
 Heather Shultz
 Michelle Weatherholtz

5.12 Emergency Substitutes - Guest Teacher Program – effective 9/5/12

Samuel Phillips

5.13 Secretary Substitute - \$10.76 per hour – effective 9/5/12

Beverly Olson

5.14 Child Care Schedule

			Weekly	
Last Name	First Name	Position	Schedule	Hours
Cornwall Terrace Staff				
Moyer	Erika	Site Director	Varies	6
Hozza	Karen	Supervisor	6:30-9:00 & 2:30-6:00	30
Bixler	Tina	Assistant	6:30-9:00 & 2:30-5:30	27.5
Zieber	Jen	Assistant	7:00-9:00	10
Pasquale	Crystal	Assistant	3:00-6:00	15
Pickett	Lori	Assistant	7:00-9:00 & 3:15-5:15	20
CENTER TOTAL				
Green Valley Staff				
Amorosa	Teresa	Supervisor	6:30-9:00 & 2:30-6:00	30
Weissert	Autumn	Assistant	6:30-9:00	12.5
Miller	Linda	Assistant	2:30-6:00	17.5
Borelli	Joanne	Assistant	6:45-8:45 & 3:15-5:15	20
CENTER TOTAL				

Shiloh Hills Staff				
Moyer	Erika	Site Director	Varies	6
Hoyer	Julie	Supervisor	6:30-9:00 & 2:30-6:00	30
Cunnius	Rebecca	Supervisor	6:30-9:00 & 2:30-6:00	30
Pfennig	Jane	Assistant	6:45-8:45 & 3:00-5:00	20
CENTER TOTAL				
Spring Ridge Staff				
Fidler	Diane	Supervisor	6:30-9:00 & 2:30-6:00	30
Wealand	Kathy	Assistant	6:30-9:00 & 3:00-6:00	27.5
Butler	Carmen	Assistant	6:45-8:45 & 3:15-5:15	20
CENTER TOTAL				
Whitfield Staff				
Moyer	Erika	Site Director	Varies	28
Wealand	Bridget	Supervisor	6:30-9:00 & 2:30-6:00	30
Hassler	Erica	Supervisor	6:30-9:00	12.5
Schmidt	Lisa	Supervisor	2:30-6:00	17.5
Cruley	Amy	Assistant	6:45-8:45	10
Hernandez	Shailynn	Assistant	2:30 - 6:00	17.5
Liszc	Pat	Assistant	6:30-9:00 & 2:30-5:30	27.5
Brown	Jennifer	Assistant	6:45-8:45 & 3:15-5:15	20
CENTER TOTAL				

Berkshire Heights Child Care Staff:

Last Name	First Name	Position	Schedule	hrs
Berkshire Heights Room 1 (Max = 17)				

Petrilli	Connie	Supervisor	7:00 - 3:30	40
Mason	Beverly	Assistant	6:30 - 12:15	29
Bohn	Shirley	Assistant	12:15 - 6:00	29
Choyka (Interim Lead Supervisor)	Maryann	Supervisor	7:30- 1:30	30
Drago	Brandy	Supervisor	2:00- 6:00	20
CENTER TOTALS				
Berkshire Heights Room 2 (Max = 23)				
CENTER TOTALS				
Berkshire Heights Room 5 (Max = 17)				
Galley	Kim	Supervisor	8:00 - 4:30	40
Miller	Lindsey	Assistant	8:30- 2:00	27.5
CENTER TOTALS				
Berkshire Heights Room 4 (Max = 18)				
CENTER TOTALS				
Berkshire Heights Room 6 (Max = 19)				
Kirlin	Charity	Supervisor	6:30 - 3:00	40
Renninger	Diane	Assistant	7:30 - 1:00	27.5
Gernert	Susan	Assistant	1:00- 6:00	25
CENTER TOTALS				
Berkshire Heights Room 8 (Max = 17)				
Wails	Susan	Supervisor	7:30 - 4:00	40
Weitzel	Linda	Assistant	7:00 - 12:30	27.5
Steve	Bernadette	Assistant	1:30 - 6:00	22.5

5.15 Child Care Change of Status

Crystal Pasquale, from Substitute to Assistant Supervisor, \$10.76/hr, effective 8/27/12
 Autumn Weissert, from Supervisor to Assistant Supervisor, \$11.57/hr, effective 8/27/12
 Rebecca Cunnius, from Assistant Supervisor to Supervisor, \$13.54/hr, effective 8/27/12
 Jennifer Zeiber, from Substitute Assistant Supervisor to Assistant Supervisor, \$10.97/hr, effective 8/27/12

Maryann Choyka, from Supervisor to Interim Lead Supervisor, effective 8/24/12

5.16 Extracurricular

West Assistant Girls Volleyball Coach

Serena Camlin – Pay = \$1,439

Senior High FBLA Advisor

Stefanie Wagner (Replacing Kathy Focht)

Pay = \$1,823

Justin McAdams

Marching Band Assistant

Pay= \$2,200

6.0 Consent Items (Motion Carried)

6.1. Accepted with gratitude the following donations:

a) \$877.04 from the Giant A+ program to Spring Ridge Elementary, funds to be applied to the student activities and supplies account.

Roll Call Votes

7.0 Human Resources (Motion Carried)

7.1 Authorized the Superintendent to make employment commitments to qualified professional applicants for the purpose of filling vacancies that occur after the September 4, 2012 Board meeting with action to be ratified by the Board of Education at the next official meeting.

7.2 Approved the 2012-2013 Hourly Chart, as attached.

7.3 Approved the 2012-2013 Nursing Services Building Coverage schedule, as attached.

7.4 Ratified temporary appointment of Scott Schwenk as the interim Southern Middle School Assistant Principal, \$300/day (3 days per week), effective 8/27/12 until approximately 10/26/12.

7.5 Approved appointing Beth Yeiser, Southern Middle School Assistant Principal, Act 93-10 month position, \$70,000/yr, effective 10/29/12 (or earlier date if released from present employment prior to 10/29/12).

8.0 Pupil Services (Motion Carried)

8.1 Granted permission to contract with Buxmont Academy to provide special education services for two students at the discounted rate of \$98.27 per day per student. Additional enrollments beyond two special education students will be at the rate of \$120.34 per day for the 2012-2013 school year.

8.2 Granted permission to contract with The Children's Home of Reading Day Academy to provide educational and counseling services for special education students referred by the district on an as needed basis at the rate of \$140.00 per day for the 2012-2013 school year.

8.3 Granted Permission to waive tuition for the following students: Gr. 2, Shiloh Hills, from 8/28/12 until 10/26/12 (as per Board Policy #202 – Eligibility of Non-Residents). Gr. 8, Wilson West MS, Gr. 6, Wilson West MS, and Kindergarten, Spring Ridge, from 8/27/12 to 8/30/12 (as per Board Policy #202 – Eligibility of Non-Residents). Gr. 5, Green Valley, from 8/27/12 to 10/4/12 (as per Board Policy #202 – Eligibility of Non-Residents).

9.0 Technology & Media (No items)

10.0 Finance (No items)

11.0 Curriculum and Staff Development (No Items)

12.0 Transportation (No Items)

13.0 Food/Cafeteria (No items)

14.0 Child Care (No items)

15.0 Operations (No items)

16.0 Policies Final Reading– (Motion Carried)

16.1 Adopted the following policies:

Policy #606 – Tax Collection

Policy #609 – Investment of District Funds

Policy #610 – Purchases Subject to Bid/Quotation

Policy #808 – Food Services

17.0 Miscellaneous (No items)